



**Memorandum of Understanding**  
**Consulting Surveyors Victoria**  
**and**  
**The Institution of Surveyors Victoria**

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**This Memorandum of Understanding (MOU) between Consulting Surveyors Victoria (CSV) and the Institution of Surveyors of Victoria (ISV) sets out the agreed intent of the relationship between the two bodies.**

**CSV and ISV exist to serve the surveying profession in Victoria. These two bodies perform the following distinct functions.**

**Consulting Surveyors Victoria (CSV)**

CSV is an industry association serving its private sector business members. CSV is dedicated to the continued development of a prosperous private sector of the surveying profession.

**Institution of Surveyors Victoria (ISV)**

ISV is a professional institution serving its individual members.

ISV is committed to continually raising the standard of excellence in scientific, technological, professional and ethical matters concerning the surveying profession.

Each body acknowledges the respective functions and acknowledges these functions, whilst different, complement each other and so serve the best interests of surveying profession.

For both bodies to be effective in their roles and act in the best interests of the surveying profession CSV and ISV will continue to maintain strong communication and mutual support, and will not knowingly take action to the detriment of the others functions.

## **CSV & ISV commits to the following:**

### **Strategic Intent**

Foster the relationship between both bodies, built upon mutual goodwill, trust and the shared objective of the advancement of the surveying profession.

Actively acknowledge and promote the different but complementing functions of each body to the surveying profession.

When joint advocacy is appropriate, helpful or necessary ensure both CSV and ISV are across the issues and work collaboratively. The opportunity for joint advocacy will be taken up whenever appropriate.

### **Communication**

CSV and ISV will communicate regularly with each other through their Presidents and/or Executive Officers or appropriate, and in particular when initiatives of a major nature are under consideration by either body, or initiatives likely to affect the other body.

### **Exchange of ideas periodically/annually**

Presidents and Executive Officers of both boards will meet in March and October each year to share and discuss ideas and any major initiatives by either incoming President.

### **Mutual admin support**

CSV and ISV will continue to provide ad-hoc support to each other as arranged by their respective Executive Officers.

### **CSV involvement with ISV Board**

Under the ISV constitution a position as Director on the ISV board is available for a CSV Director. It is the expectation that the president of CSV would normally fill the role for the period of their presidency or, alternatively, a permanent nominated representative of the CSV board would fill the role for that period in lieu. If a nomination is unable to be put by the CSV board the position would remain vacant for that time.

Conflict of interest matters are managed by a declaration of conflict of interest at the beginning of the ISV meeting as part of the regular agenda of the ISV board.

### **Reciprocal promotion of seminars and events**

CSV & ISV will each promote seminars and events run by the other body.

### **Coordination of seminar and event dates**

Executive Officers to meet in September each year to coordinate dates for seminars and events for the following year.

### **Co-ordination of running of joint events**

The process for allocating joint event profits will be on a 50/50 split unless otherwise agreed by both bodies.

### **Reciprocal invitations to events**

The President and Executive Officer of each body will be invited to reciprocal events by each body.

### **Process for resolving any differences**

As a first step, communication would occur between Executive Officers, followed by face to face meetings involving Executive Officers and Presidents to seek resolution. If required, mediation can be arranged utilizing members in good standing in both bodies.

### **Term of MOU**

*This Memorandum of Understanding (MOU) commences from the date signed and is inherited by elected Presidents and Executive Officers. The MOU continues until such time either party provides a minimum of ninety days' notice in writing to terminate the agreement.*

**This document is a statement of understanding and is not intended to create binding or legal**

**obligations on either party.**

Signed for and on behalf of **Consulting Surveyors Victoria** by



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Signature

10 June 2020

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Leo Bateman  
President  
Consulting Surveyors Victoria

Signed for and on behalf of **Institution of Surveyors Victoria** by



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Signature

17 June 2020

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Dated  
Kellie Dean  
President  
Institution of Surveyors Victoria



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Signature

10 June 2020

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Carmen Olson  
Executive Officer  
Consulting Surveyors Victoria



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Signature

Date: 17 June 2020

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Gary White  
Executive Office  
Institution of Surveyors Victoria